

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
June 19, 2017**

The South Middleton Board of School Directors met on June 19, 2017, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:28 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS - Absent

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir. - Absent

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC - Absent

Nicole Weber, Asst. Bus. Mgr.

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS - Absent

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice - Absent

Dr. Jesse White, Prin. – YBMS

Student Representatives

William T. Webber - Absent

Elaina Clancy - Absent

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pohawka

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION

Mrs. Carla Bear, a resident of Mt. Holly Springs, remarked on the wonderful field day event at the SMSD Park for Rice students. There were lots of activities and the day was very successful. She also remarked that the American Legion of Mt. Holly assists with purchasing many items that are needed for students at Rice.

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the minutes of the following meetings:

-June 5, 2017 – Planning/Regular Board Meeting

The motion passed unanimously.

FINANCIAL REPORT

Financial Reports - May 2017

The Board approved payment of General Fund bills represented by checks #55298 to #55335 in the amount of \$536,671.32; payroll represented by PYRL0602 in the amount of \$761,984.49; direct deposits represented by D0050094 to D0050120 in the amount of \$3,230.11 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15603 to #15614 in the amount of \$5,188.36 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks #07003 to #07028 in the amount of \$517.35 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #20245 to #20247 in the amount of \$8,706.94 represented in the attached summary.

The Board approved payment of procurement transactions for May 2017 in the amount of \$27,072.09 represented in the attached summary.

The Board approved the May 2017 Treasurer's Report as attached

The motion passed as follows:

**Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes**

Yes – 8, 0 – Absent, 1 - Abstention

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Dr. Moyer reported on the recent professional development day with staff from Carlisle Area School District and Mechanicsburg School District. Thomas Murray was the presenter for the professional development day and he focused on future jobs and the preparation of students for these types of positions. Dr. Moyer also mentioned that the third report from team leaders and department chairs are online, and an early childhood grant.

NOTICES AND COMMUNICATIONS - None

BOARD COMMITTEE REPORTS

Finance Committee – Mr. Berk

Mr. Berk reported that the Finance Committee meeting met earlier this evening and reviewed preparations for the upcoming audit, bus routes for next year, and a data collection tool that might be useful in budget preparation.

Policy Committee – Mr. Merlie

Mr. Merlie reported that the Policy Committee met earlier this evening and reviewed the following policies:

- Policy # 246 – Student Wellness
- Policy #229 - Fundraising
- Policy #702 – Gifts, Grants and Donations

NEW BUSINESS

Mr. Merlie made a motion, seconded by Mr. Varner, to approve the agenda with the following item added: to add the First Reading of Policy #246, Student Wellness to the agenda as an item to be approved. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, to adopt the final 2017-2018 budget as presented here:

NOW BE IT RESOLVED THAT the Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2017, as more fully set forth in PDE Form 2028 which is presented at this meeting: Further, that said Board of School Directors hereby authorizes the expenditure of \$34,420,143 for the school fiscal year July 1, 2017, through June 30, 2018, and more particularly and fully detailed in the annual budget as foresaid; and Further, that said Board of School Directors does hereby levy a real estate tax of 10.2484 Mills of the assessed valuation (\$1.02484 per \$100 of assessed value) on all real estate within the South Middleton School District, pursuant to the authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned Income Tax – 1.1%; and (3) Local Services Tax - \$5.00. That said proposed taxes as levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

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Further, that said Board of School Directors approves the attached resolution implementing the Homestead and Farmstead Exclusion for the 2017-2018 Fiscal Year in accordance with Act 1 of Special Session of 2006.

On a roll call vote, the motion passed as follows:

The motion passed as follows:

Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - No
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - No
Mr. Randy Varner - No
Mr. Robert Winters - No
Mr. Scott Witwer - Yes

Yes – 5, No – 4, Absent – 0, Abstention – 0

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the Capital Reserve transfer in the amount of \$235,000 for the 2017-2018 school year. **The motion passed unanimously.**

Solicitor for the 2017-2018 School Year

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board appoints Stock & Leader, LLP, with Mr. Gareth Pohawka, as principal counselor, to serve as South Middleton School District's Solicitor for the 2017-2018 school year. The purposed fees for the 2017-2018 school year are \$190 for partners, \$170 for senior associates, and \$165 for junior associates, unless otherwise agreed for special projects such as negotiations or litigation. Paralegals or other professionals are billed at \$120. Bond issues and similar financing matters would be billed on a transactional basis, agreed in advance.

The motion passed unanimously.

Policies – Second Reading (Final)

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the Second Reading (final) of the following policies:

- Policy #808 - Food Services
- Policy #115 - Career & Technical Education
- Policy #116 - Tutoring
- Policy #127 - Assessment System
- Policy #137 - Home Education Programs
- Policy #138 - English as Second Language/Bilingual Education Program
- Policy #209.2 - Diabetes Management
- Policy #212 - Reporting Student Progress
- Policy #251 - Homeless Students
- Policy #255 - Educational Stability for Children in Foster Care
- Policy #236 - Suicide - Recommended for Deletion- Already updated - (Policy #819)
- Policy #227.1 - Drug Testing - Recommended for Deletion - Already updated - (Policy #122.1 and Policy #122.2)

The motion passed unanimously.

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Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves the following in a block motion:

G-Force Contract - 2017-2018/2018-2019

The Board approved the contract between G-Force Investigations and the South Middleton School District to provide security services for the Boiling Springs High School for select extra-curricular and athletic events.

Technology Agreements - 2017-2018

The Board approved the following agreements to provide technology services between the South Middleton School District and the CAIU and further authorizes the Administration to execute the agreements.

- Barracuda Message Archiver Services
- Agreement for WAN, Internet & Related Services

New Story Contract - ESY & 2017-2018

The Board approved the 2017-2018 contracts between South Middleton School District and New Story to provide special education services for two (2) students for the Extended School Year (2017) and for the 2017-2018 school year as per the attached.

River Rock Contract - 2017-2018

The Board approved the contract between South Middleton School District and River Rock Academy for the 2017-2018 school year. South Middleton agrees to reserve four (4) slots.

Diakon Youth Services - 2017-2018

The Board approved the contract between South Middleton School District and Diakon Youth Services to provide special education services for the 2017-2018 school year.

Yellow Breeches Educational Center - 2017-2018

The Board approved the contract between Yellow Breeches Educational Center and the South Middleton School District for three (3 slots) as per the attached.

District Physician for Athletics - 2017-2018

The Board appointed Dr. Jeffrey Harris, as the District physician for athletics for the 2017-2018 school year.

District Dentist - 2017-2018

The Board appointed Dr. Thomas S. Filip as the District dentist for the 2017-2018 school year.

Clerk of the Works - Rice Elementary School Project

The Board approved the administrative recommendation that Mr. Consalo to be hired as an outside contractor at a rate of \$65.00/hr. while on the site or directly working with the project. The District will not be billed for travel time or expenses. Mr. Consalo's rate also includes all his costs, liability insurance, and other miscellaneous expenditures. His hours will be based on a twenty (20) hour work week. All hours beyond 20/week must be approved in advance, by the Administration.

The motion passed unanimously.

VISTA Contracts – ESY & 2017-2018 School Year

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the contracts between South Middleton School District and Vista School Educational Services to provide special education services to two (2) students for the 2017-2018 school year and the Extended School Year (ESY) for 2017. The motion passed as follows:

The motion passed as follows:

**Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstained
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes**

Yes – 8, 0 – Absent, 1 - Abstention

Personnel – Status Quo – SMEA Agreement

The Board acknowledged that the existing Collective Bargaining Agreement between the South Middleton School District and the South Middleton Education Association will expire as of June 30, 2017, without a successor Collective Bargaining Agreement approved. The Board further acknowledges that it is well settled law that when a Collective Bargaining Agreement expires, a School District must maintain the "status quo" unless and until the parties reach a new Agreement or they bargain in good faith to impasse; now, therefore, the Board hereby resolves that the South Middleton School District intends to fulfill its obligations to maintain the "status quo" accordingly; the Board further resolves that for the period of "status quo" Bargaining Unit employees will continue to receive their salary and benefits, subject to the applicable employee contribution, in effect as of the expiration of the Collective Bargaining Agreement.

On a roll call vote, the motion passed unanimously.

Mr. Merlie made a motion, seconded by Mr. Varner, that the following items be approved in a block motion:

Personnel - Employment - Extra Duty - Athletics

The Board employed the following extra duty, athletic coach for the 2016-2017 school year:
-Marisa Elliot - Fitness Room Supervisor - (3rd term) - \$584

Personnel - Employment - Extra Duty - Detention Monitors - 2017-2018

The Board employed the following extra duty, detention monitors @ \$21.96/hr. for the 2017-2018 school year as follows:

Boiling Springs High School:

- Kristy Elder
- Michael Freese
- Katie Suwala
- Amanda Long
- David Shields
- Christopher Storrick

Yellow Breeches Middle School:

- Kris Kline
- Brandon Deitch
- Allyson Chiavacci

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Personnel - Extra Duty - Employment - Department Chairs/Team Leaders - 2017-2018

The Board employed the extra duty, department chair/team leaders for the 2017-2018 school year.

Personnel - Employment - Extra Duty -Co-Curricular - 2017-2018

That the Board employs the following extra duty, co-curricular positions for the 2017-2018 school year. (see attached)

Personnel - Summer Pre-School and Summer Academy Camps - \$35.00/hr.

The Board employed the following for the Summer Pre-School and Summer Academy Camps @ \$35.00/hr.

Summer Reading Academy

Tracy Hinkle and Kelly Klacik - Co-Directors

Debbi Harris, Jennifer Barnett, Angie Fisler - Teachers

Lesa Bonner - Substitute Teacher

Kindergarten Summer Camp

Jeanne Predmore - Director

Megan Beecher, Jennie Scheriff - Teachers

Melissa Vincent - Substitute

Personnel - Extra Duty - Homework Help

The Board approved the employment of the following extra duty, Homework Help advisors @ \$35.00/hr. for YBMS.

-Margaret Geise

-Joan Smith

-Sarah Deaven - Sub

-Brandon Deitch - Sub

-Kristine Kline - Sub

-Kathy Westbrook - Sub

Personnel - Childrearing Leave of Absence

The Board approved the childrearing leave of absences of the following personnel:

-Bethany Mohny (Line) - From the beginning of the 2017-2018 school year until September 21, 2017.

-Mandi Abernathy - From approximately September 15, 2017 through the end of the 2017-2018 school year.

Personnel - Extra Duty - Resignations

The Board accepted the resignations of the following extra duty, athletic coaches:

-Tori Bentsel - Head Jr. High Field Hockey Coach

Personnel - Classified - Employment - Summer Maintenance

The Board approved the employment of the following summer maintenance help:

Randall Dorman, 500 S. Spring Garden St., Carlisle, PA

Position: Summer Maintenance Help

Salary: \$9.00/hr.

Personnel - Classified - Retirement

The Board accepted, with regret, the resignation for the purpose of retirement, Lori Crise, from the position of full-time instructional aide at Rice Elementary School, effective June 9, 2017.

Personnel - Resignations - Classified

The Board accepted the resignation of Ralph Smith from the position of part-time crossing guard, effective immediately.

The motion passed unanimously.

Personnel - Administrative Compensation Plan

Mr. Merlie made a motion, seconded by Mr. Winters to approve the plan. **The motion passed unanimously.** *There was some revision to the agreement.

Personnel - Support Staff and Benefit Compensation Plan

Mr. Varner made a motion, seconded by Mr. Winters to approve the plan. *There was some revision to the agreement.

The motion passed as follows:

**Mr. Steven Bear – Abstained
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - No
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Abstained**

**Mr. Christopher Morgan - No
Mr. Randy Varner - No
Mr. Robert Winters - No
Mr. Scott Witwer - Yes**

Yes – 7, No – 0, Absent – 0, Abstention – 2

Business and Operation Manager's Contract

Mr. Winters made a motion, seconded by Mr. Bear, to approve an amendment to the contract. **The motion passed unanimously.**

ANNOUNCEMENTS/INFORMATION ITEMS

- Enrollment Report
- Return from maternity leave – Anna Kate McCarney

FOR THE RECORD

Mr. Berk announced that the Board met in Executive Session earlier prior to the regular board meeting for a personnel/labor relations matter.

ADJOURNMENT

Mr. Merlie made a motion to adjourn the meeting at 7:45 p.m. **The motion passed unanimously**

Respectfully Submitted,

Matthew Ulmer
Board Secretary